

## **REPORT FOR: COUNCIL**

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**Date of Meeting:** 24 July 2014

**Subject:** **Decisions taken under Urgency Procedure by Portfolio Holders, Leader and Deputy Leader, and Use of Special Urgency Procedure**

**Responsible Officer:** Hugh Peart – Director of Legal and Governance Services

**Exempt:** No

**Enclosures:** Appendix A – Decisions taken as a matter of urgency

### **Section 1 – Summary**

This report sets out a decision taken under urgency procedure rules by Cabinet, the Leader and Portfolio Holders, and use of the special urgency procedure since the meeting of the Council on 27 February 2014.

**FOR INFORMATION**

## **Section 2 – Report**

In accordance with Committee Procedure Rule 47.6 set out in Part 4 of the Council's Constitution, any Executive decisions taken as a matter of urgency are reported to the next available meeting of the Council.

Appendix A sets out decisions taken as matters of urgency since the Council meeting held on 27 February 2014.

In accordance with the Access to Information Procedure Rules and paragraph 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the use of the Special Urgency procedure in relation to Executive decisions is to be reported quarterly to Council.

The Special Urgency procedure has not been used since the last Council meeting on 27 February 2014.

## **Section 3 – Further Information**

Where appropriate, Ward Councillors, outside organisations and interested parties were consulted on individual reports considered by Cabinet, the Leader and Portfolio Holders.

Where decisions were deemed urgent, the agreement of the Chairman of the Overview and Scrutiny Committee was obtained that the decision would not be subject to the call-in procedure.

## **Section 4 – Financial Implications**

As per the individual reports to Cabinet, the Leader and Portfolio Holders.

## **Section 5 - Contact Details and Background Papers**

### **Contact:**

Elaine McEachron, Democratic & Electoral Services Manager

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### **Background Papers:**

Council's Constitution/Portfolio Holder Decision report/Cabinet agenda

## APPENDIX A

### Urgent Decisions

The following urgent decisions have been made since Council on 27 February 2014:

| <b>Subject</b>   | <b>Decision Maker<br/>(Portfolio<br/>Holder/Leader/Cabinet)</b>     | <b>Reason for Urgency</b>   |
|--|---|---|
| Relocation of the Harrow Pupil Referral Unit.  | Cabinet – 26 June 2014  | Urgent on the grounds that the building works had to be completed by the end of the school summer break to enable the PRU to be operational from September 2014, necessitating urgent appointment of contractors following the Cabinet decision.  |
| Statutory Process to Create Additional Special Educational Need Places at Mainstream and Special Schools | Portfolio Holder for Children, Schools and Families – 10 March 2014 | Harrow received funding under the Government's Targeted Basic Need Programme (TBNP) to create new additional special educational need school places. The TBNP funding conditions required that the funding must be expended by September 2015. On 28 January 2014, new regulations came into force and statutory proposals were required to be published for adding specialist special educational need provision within mainstream schools or for significant changes to special schools. In order to meet the TBNP timescales and to avoid risk of losing the |

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|  |  | <p>funding, it was proposed to publish the statutory proposals on 7 or 8 March and that a further Portfolio Holder Decision was made before Easter to determine the statutory proposals. These were considered not to be key decisions.</p> |
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